

Company Directive

STANDARD TECHNIQUE: TP21GF/1

Standard Earthing Designs Part F

LV Connection Substation Integrated Within A Larger Building

Summary

This Standard Technique describes the standard earthing design to be employed on an LV Connection substation which is integrated within a larger building and which is to be owned or adopted by Western Power Distribution.

Author: Graham Brewster

Implementation Date: April 2022

Approved By: 
Carl Ketley-Lowe
Engineering Policy Manager

Date: 19th April 2022

Target Staff Group	Network Services Teams & ICPs
Impact of Change	AMBER - The changes have an impact of current working practices that are not safety critical – Communication at next team meeting or as part of a retraining programme
Planned Assurance Checks	Policy Compliance Specialists shall confirm whether the requirements have been complied with during their sample checking of completed jobs

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IMPLEMENTATION PLAN

Introduction

This Standard Technique describes the standard earthing design to be employed on an LV Connection substation which is integrated within a larger building and which is to be owned or adopted by Western Power Distribution.

This Standard Technique applies where the WPD HV switchgear is close-coupled to a WPD HV/LV transformer and the transformer is fitted with a cable box and a short length of cable connects it to an LV metering circuit breaker (MCCB).

This Standard Technique does not apply where the WPD HV switchgear is close-coupled to an IDNO HV/LV transformer and the IDNO has responsibility for all of the customers and LV network fed from the substation. In these instances the HV and LV earth electrodes shall be owned, designed, installed and maintained by the IDNO.

Main Changes

- Revised Earthing Design Tool (Version 2)
- Requirements for substations supplying IDNOs aligned with ENA ER G88
- Amendment to definition of 'hot' and 'cold' sites and inclusion of new definitions for 'high EPR' and 'low EPR' sites. All references to 'hot' and 'cold' changed to 'high EPR' and 'low EPR' respectively

Impact of Changes

Target Staff Group	Network Services Teams, Engineering Trainers & ICPs involved with the design and construction of earthing systems for ground mounted distribution substations
Impact of Change	AMBER - The changes have an impact of current working practices that are not safety critical – Communication at next team meeting or as part of a retraining programme

Implementation Actions

- Managers to notify relevant staff that this document has been published
- Relevant staff to watch this [Policy Update Briefing](#)
- Former versions of the Earthing Design Tool (i.e. Version 1) should no longer be used
- This document, the associated 'Earthing Design Tool' and the 'Policy Update Briefing' to be made available to ICPs on the www.westernpowertechinfo.co.uk website
- There are no retrospective actions

Implementation Timetable

This ST shall be implemented with immediate effect.

REVISION HISTORY

Document Revision & Review Table		
Date	Comments	Author
Apr 2022	<p>Issue of Version 1</p> <ul style="list-style-type: none">• Revised Earthing Design Tool (Version 2)• Requirements for substations supplying IDNOs aligned with ENA ER G88• Amendment to definition of 'hot' and 'cold' sites and inclusion of new definitions for 'high EPR' and 'low EPR' sites in section 2.0. All references to 'hot' and 'cold' throughout the document changed to 'high EPR' and 'low EPR' respectively.	Graham Brewster
Aug 2021	Initial issue	Graham Brewster

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1.0 INTRODUCTION

This Standard Technique describes the standard earthing design to be employed on an LV Connection substation which is integrated within a larger building and which is to be owned or adopted by Western Power Distribution.

This Standard Technique applies where the WPD HV switchgear is close-coupled to a WPD HV/LV transformer and the transformer is fitted with a cable box and a short length of cable connects it to an LV metering circuit breaker (MCCB), as shown in Figure 1 below. The HV and LV earth electrodes shall be owned and maintained by WPD.

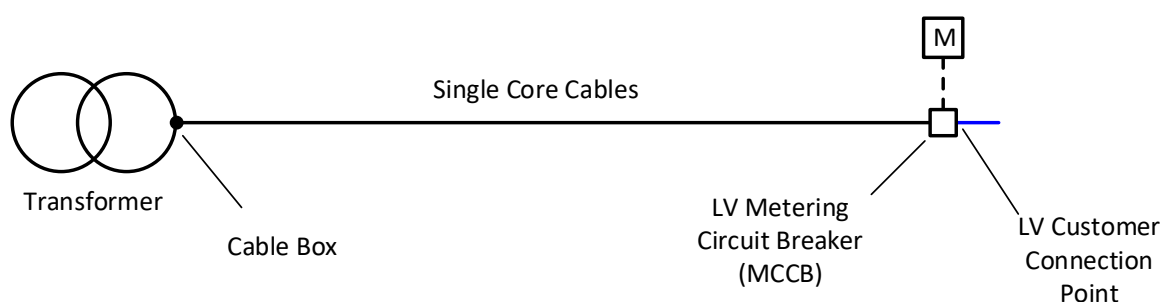


Figure 1: LV Connection Substation Arrangement

This Standard Technique does not apply where the WPD HV switchgear is close-coupled to an IDNO HV/LV transformer and the IDNO has responsibility for the LV customer. In these instances the HV and LV earth electrodes shall be owned, designed, installed and maintained by the IDNO.¹

2.0 DEFINITIONS

For the purpose of this document the following definitions are employed:

TERM	DEFINITION
LV Connection Substation	An HV/LV substation where the transformer is fitted with a cable box and a short length of cable connects it to an LV metering circuit breaker (MCCB).
Substation Integrated Within A Larger Building	A substation which is contained within, and employs the foundations of, a building or structure used for residential, commercial, institutional or industrial occupancy, or a combination thereof.
Substation Compartment	That portion of the larger building which has been set aside to house the HV/LV substation and which is of a fire-resisting construction.

¹ To align with ENA ER G88

TERM	DEFINITION
Cold Site ²	A site where the potential rise is less than 430V, or less than 650V where the earth fault causing the potential rise is cleared by fast acting, high reliability protection which limits the fault duration to 200ms or less.
Hot Site ²	A site which is not a cold site. i.e. a site where the potential rise is greater than 430V, or greater than 650V where the earth fault causing the potential rise is cleared by fast acting, high reliability protection which limits the fault duration to 200ms or less.
Low EPR Site ³	A site where the potential rise is less than the permissible touch voltage limit or telecommunication equipment limit at third-party LV installations beyond the boundary of the site. In other words, a site where the potential rise is: <ul style="list-style-type: none"> • Less than 1150V, or less than 1700V ⁴ where the earth fault causing the potential rise is cleared by fast acting, high reliability protection which limits the fault duration to 200ms or less, and • Less than the touch voltage limit for shoes on soil or outdoor concrete, except where the LV system neutral is connected to earth at multiple locations, in which case the applicable value is less than 2x the touch voltage limit for shoes on soil or outdoor concrete

² The 430V and 650V values derive from telecommunication standards relating to voltage withstand on equipment. These thresholds were also formerly applied as design limits for EPR, however, they no longer relate directly to safe limits for touch and step potentials

³ This is a WPD definition which differs slightly from that in ENA TS 41-24. It is important to ensure that third-party LV installations are not adversely affected by the conveyance of potential via combined HV & LV earthing systems, or by the conveyance of potential via the soil. Mitigating measures are necessary at 'High EPR sites'.

⁴ The 1150V and 1700V values are limits for telecommunication equipment derived from ENA EREC S36 and ENA EREP 129.

TERM	DEFINITION
High EPR Site ³	<p>A site which is not a low EPR site.</p> <p>i.e. a site where the potential rise is greater than the permissible touch voltage limit or telecommunication equipment limit at third-party LV installations beyond the boundary of the site.</p> <p>In other words, a site where the potential rise is:</p> <ul style="list-style-type: none"> • Greater than 1150V, or greater than 1700V ⁴ where high reliability protection with a fault clearance time less than 200ms is employed, and • Greater than the touch voltage limit for shoes on soil or outdoor concrete, except where the LV system neutral is connected to earth at multiple locations, in which case the applicable value is greater than 2x the touch voltage limit for shoes on soil or outdoor concrete
Secondary Substation	An 11kV or 6.6kV substation excluding 11kV or 6.6kV switchboards directly associated with a 132kV, 66kV or 33kV transformer

3.0 REFERENCES

This document makes reference to, or should be read in conjunction with, the documents listed below. The issue and date of the documents listed below shall be those applicable at the date of issue of this document, unless stated otherwise.

3.1 British Standards

NUMBER	TITLE
BS EN 50522	Earthing of power installations exceeding 1 kV a.c.

3.2 Energy Networks Association

NUMBER	TITLE
ENA TS 41-24	Guidelines for the design, installation, testing and maintenance of main earthing systems in substations
ENA EREC G88	Principles for the planning, connection and operation of electricity distribution networks at the interface between distribution network operators (DNOs) and independent distribution network operators (IDNOs)

4.0 DESIGN REQUIREMENTS

4.1 Preamble

The earthing design requirements in this document are based upon the use of bare earth electrode laid with incoming HV cables to achieve the requisite electrode resistance.

The use of the building foundations as an earth electrode⁵ or earth rods which penetrate through the ground floor slab⁶ and into the soil beneath is outside the scope of this document. Where this approach is proposed an earthing specialist must be employed to carry out the design.

The earthing design in this document is predicated on the exterior walls and doors of the compartment housing the substation being electrically non-conductive and forming a barrier which prevents anyone external to the compartment from touching any metalwork which is bonded to the substation HV earth electrode.

In the event that the substation compartment has externally accessible metallic parts then the design requirements specified in the following document shall additionally apply:

- Standard Technique TP21G-I: Standard Earthing Designs - Part I - Additional Requirements For Substations With Externally Accessible Metallic Parts.

⁵ Such an earthing design will need to consider the effects of the passage of fault current through the foundations (thermal cracking of concrete), electro-chemical corrosion of earthing conductor (i.e. by concrete or concrete additives, and by connections between dissimilar metals), and other factors which may reduce the efficacy of the earth electrode system (use of waterproof concrete, externally applied bitumen sealing, below slab thermal insulation, below slab damp-proof membranes, dimpled membrane tanking, below slab soil layers formed from recycled materials with poor electrical conductivity etc).

⁶ The building owner's consent for these must be sought, and they must also accept responsibility for the measures necessary to prevent groundwater penetration via these points

This document contains an abridged version of the design requirements pertaining to 'LV Connection' substations accommodated within a larger building. Comprehensive earthing design requirements are specified in the following document:

- Standard Technique TP21D-D: Design Of Earthing Systems - Part D - Ground Mounted Distribution Substations.

4.2 Earthing Design Tool

The following Earthing Design Tool (Microsoft Excel Workbook) shall be employed in order to design and analyse the performance of a proposed earthing system for an LV Connection substation integrated within a larger building.

[Earthing Design Tool \(TP21G Version 2\)](#)

4.3 Principal Requirements For The HV Earth Electrode

The HV earth electrode shall comply with the following principal requirements:

- a) The HV earth electrode shall consist of a horizontal electrode laid in a radial direction away from the substation buried at a depth of 600mm (1000mm in arable land). The electrode shall be insulated where it is laid within the building and be uninsulated (bare) where it is laid in the soil.
- b) The conductors employed for the HV earth electrode system shall have a minimum cross sectional area of 70mm²
- c) The HV electrode shall have a resistance not greater than 20Ω for 11kV substations and 15Ω for 6.6kV substations. This resistance shall be determined solely by the installed electrode system i.e. shall not include any parallel contribution from the network⁷.
- d) The surface area of the HV earth electrode in contact with the soil shall be large enough to prevent the soil around the electrode drying and increasing in resistance during a fault.
- e) All equipment / conductive parts within the substation compartment, excluding foundation rebar but including the galvanised steel apron (where installed), shall be bonded to the HV earth electrode.

⁷ The parallel contribution from the network can be utilised to reduce the resistance of the HV earth electrode below this 20Ω / 15Ω level.

- f) When the doors to the substation compartment are closed, there shall be no metal parts which are bonded to the HV earth electrode which can be touched from outside the compartment.^{8 9}
- g) When the doors to the substation compartment are open, there shall be an above ground separation of at least 2.5m between any metallic part which is bonded to the HV earth electrode and any exposed conductive part¹⁰ or extraneous conductive part¹¹ located outside of the compartment.
- h) The earth potential rise shall be 3kV or less.

4.4 Additional Requirements For Combined HV & LV Earth Electrodes ('Low EPR' Sites)

At 'Low EPR' sites (see Section 2.0 above) the following additional earthing requirements will apply:

- a) A combined HV & LV earth electrode shall be employed.
- b) The HV earth bar and the earth terminal in the LV Metering Circuit Breaker shall be interconnected using an earthing conductor having a minimum cross sectional area of 70mm².

4.5 Additional Requirements For Separate HV & LV Earth Electrodes ('High EPR' Sites)

At 'High EPR' sites (see Section 2.0 above) the following additional earthing requirements will apply:

- a) Separate HV & LV earth electrodes shall be employed.
- b) HV electrode shall be separated by sufficient below-ground distance from (i) the LV earth electrode, (ii) from customer buildings and enclosures supplied from the LV system, and (iii) from other specified installations, in order to ensure that the potential impressed on them in the event of a HV fault does not exceed safe limits or limits for telecommunication equipment.

⁸ The substation compartment is an integral part of the arrangements for ensuring safety i.e. non-conductive material for the outer walls which prevents earthed metal parts from being touched from outside and extraneous conductive parts being touched from the inside. The substation must not be energised with the compartment walls missing or in a compromised state.

⁹ Earthed telecoms aerials/masts require special consideration, especially at 'high EPR' sites. They shall be positioned not less than 2.5m above ground level and not less than 2.5m away from any exposed conductive part or extraneous conductive part.

¹⁰ A conductive part which can be touched and which is not normally live, but which can become live under fault conditions, for example, light switch, electrical equipment enclosure, etc.

¹¹ A conductive part liable to introduce a potential, generally earth potential, for example, building structural steelwork, metal fences, crash barriers, etc.

- c) The LV earth electrode shall consist of a horizontal electrode laid in a radial direction away from the LV Metering Circuit Breaker buried at a depth of 600mm (1000mm in arable land). It shall be insulated and laid within a 38mm diameter, Class 3, general purpose duct for buried electric cables where it is within the HV separation distance of the HV earth electrode.
- d) The conductors employed for the LV earth electrode shall have a minimum cross sectional area of 70mm².
- e) The LV electrode shall have a resistance as low as is reasonably practicable but not greater than 20Ω for 11kV substations and 15Ω for 6.6kV substations. This resistance shall be determined solely by the installed electrode system.
- f) The length of the LV earth electrode buried in the soil shall never be less than 10m.
- g) A galvanised steel apron shall be laid in the substation compartment around the HV switchgear, HV/LV transformer & LV cable box and be bonded to the HV earth electrode when required by the earthing design.

5.0 CONSTRUCTION DRAWINGS

This section contains the following drawings:

5.1 HV Earthing Arrangement

WPD Drawing Number TP21G-F Drg 1 (Revision 1)

5.2 HV Separation Distance

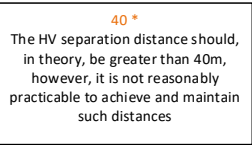
WPD Drawing Number TP21G-F Drg 2

5.3 LV Earthing Arrangement

WPD Drawing Number TP21G-F Drg 3 (Revision 1)

5.4 Galvanised Steel Apron

WPD Drawing Number TP21G-F Drg 4



10:1
5:1
1:1
1:2
1:3
1:4
1:5
1:6
1:7
1:8
1:9
1:10

**NOT PERMITTED WITHIN HV
SEPARATION DISTANCE 1:**


(1) WPD multiply-earthed LV system
(i.e. CNE or SNE derived from CNE)
along with buildings and enclosures
equipped with an electrical system
supplied from this system. This
includes any part of bare LV earth
electrode, LV PILC / PILCSWA cable,
PME electrodes, LV joint electrodes
(including stop ends)

NOT PERMITTED WITHIN HV SEPARATION DISTANCE 2:

- (1) Railway or tramway
- (2) Telephone exchange
- (3) Pipeline
- (4) Zoo, stable or pond/lake used for commercial fishing
- (5) Outdoor swimming pool, outdoor paddling pool or outdoor shower
- (6) Customer TT electrode
- (7) Buried metalwork associated with hazardous zone in fuel filling station
- (7) WPD single-point-earthed LV system (i.e. pure SNE) along with buildings and enclosures equipped with an electrical system supplied from this system. This includes any part of bare LV earth electrode and LV PILC / PILCSWA cable)

- ① = Insulated & Ducted Section Of HV Electrode
- ② = Bare Section Of HV Electrode
- ④ = HV Separation Distance 1 or 2

- See WPD Drawing Number TP21G-F Drg 1 for details of HV earthing arrangement
- See WPD Drawing Number TP21G-F Drg 3 for details of LV earthing arrangement
- See WPD Drawing Number TP21G-F Drg 4 for details of electrical safety matting

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					Checked						
					Approved						
					SCALE:						
Rev No.	Drawn	Chk'd	App'd	Date	Revision	Title HV Separation Distance For An LV Connection Substation Integrated Within A Larger Building			Drg. No. TP21G-F Drg 2	Rev No. 0	

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NOTES

LV Neutral – Earth Link [B] Inserted.

LV electrode (1) to be insulated and laid in ducts whilst inside the building and also whilst outside the building and within the HV separation distance (D) of the bare HV electrode (3).

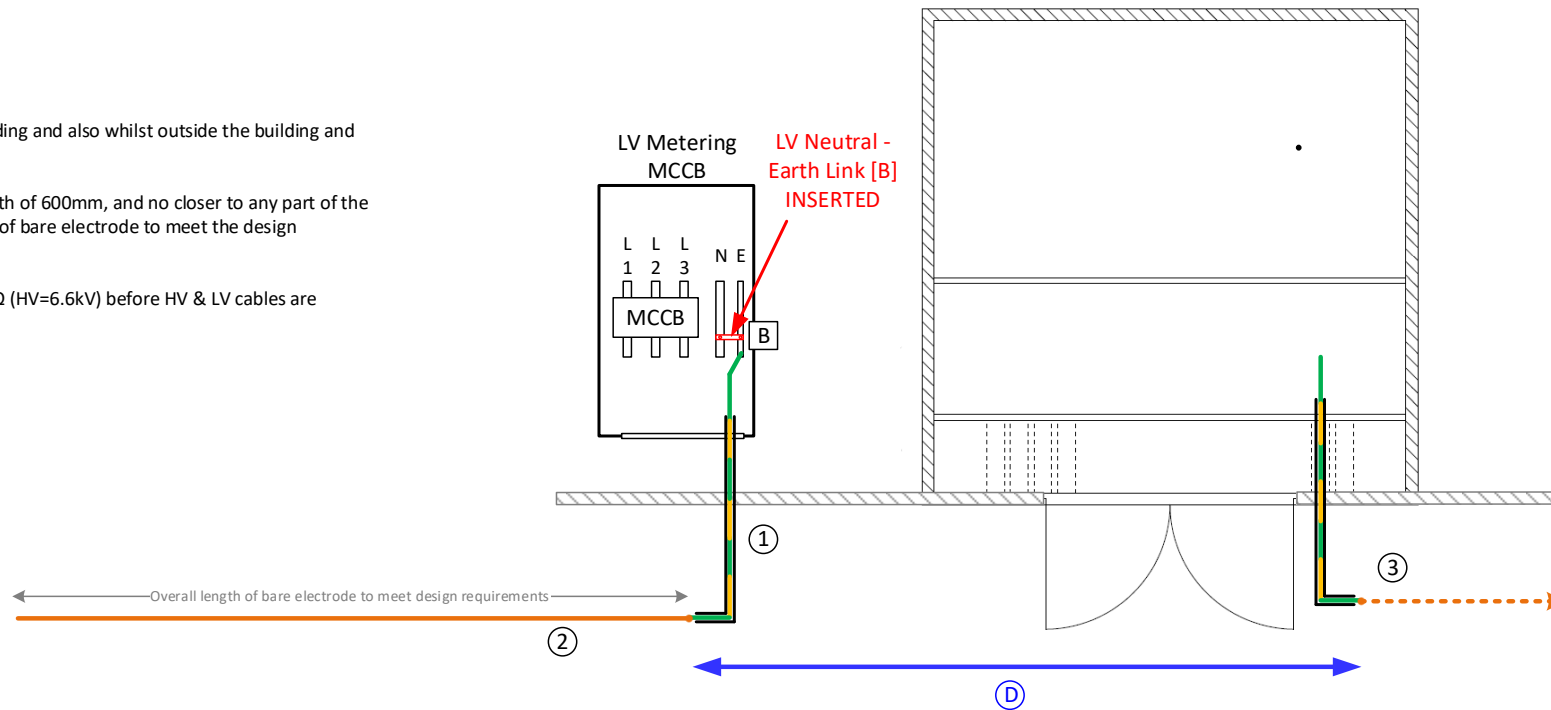
Bare LV electrode (2) to be laid in direct contact with the soil, at a depth of 600mm, and no closer to any part of the bare HV electrode (3) than the HV separation distance. Overall length of bare electrode to meet the design requirements, with a minimum length of 10m.

Resistance of LV earth electrode to be less than 20Ω (HV=11kV) or 15Ω (HV=6.6kV) before HV & LV cables are connected.

Separate LV electrode required if:

- EPR or transfer voltage from source substation > 1150V (or 1700V if fault clearance time is less than 200ms), or
- Duration and magnitude of EPR exceeds following limits:


FAULT CLEARANCE TIME (s)	EPR LIMIT FOR LV SYSTEM NEUTRAL EARTHED AT SINGLE POINT (V)	EPR LIMIT FOR LV SYSTEM NEUTRAL EARTHED AT MULTIPLE POINTS (V)
0.2	1570	3140
0.3	1179	2358
0.4	837	1674
0.5	578	1156
0.6	420	840
0.7	332	664
0.8	281	562
0.9	250	500
1.0	233	466
1.1	219	438
1.2	209	418
1.3	200	400
1.4	193	386
1.5	188	376
2	173	346
3	162	324

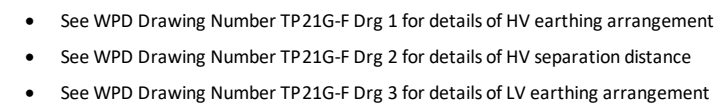


KEY

- [B] = LV Neutral Earth Link
- ① = 70mm² Insulated Stranded Copper Conductor Within Duct For Electrical Cable Whilst Inside Building And Within HV Separation Distance Of Bare HV Electrode
- ② = 70mm² Bare Stranded Copper Conductor. Length To Meet Design Requirements - Minimum 10m
- ③ = HV Electrode
- ⓓ = HV Separation Distance

- See WPD Drawing Number TP21G-F Drg 1 for details of HV earthing arrangement
- See WPD Drawing Number TP21G-F Drg 2 for details of HV separation distance
- See WPD Drawing Number TP21G-F Drg 4 for details of electrical safety matting

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1	GPB			11/21	Voltages when separate LV electrode required amended	SCALE:			Title LV Earthing Arrangement For An LV Connection Substation Integrated Within A Larger Building	Drg. No. TP21G-F Drg 3	Rev No. 1
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A	=	HV Earth Bar
①	=	70mm ² Bare Stranded Copper Conductor With Copper Compression Lug On Each End

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6.0 CONSTRUCTION REQUIREMENTS

6.1 Preamble

This section should be read in conjunction with the construction drawings in Section 5.0 and the following documents:

- Standard Technique NC1V: Standard Foundation and Enclosure Details and Specifications for HV Substation Plant.¹²
- Engineering Equipment Specification 132: Earthing Materials and Associated Sundry Items.

6.2 Common Construction Requirements

The earthing system for an LV Connection substation integrated within a larger building shall comply with the following common construction requirements.

6.2.1 HV Electrode System

The location of the HV electrode system shall comply with the HV Separation distance requirement.

The HV electrode system shall minimise the number of below ground, and maximise the number of above ground, joints and connections in order to facilitate joint resistance measurements during planned routine maintenance of the earthing system.

6.2.1.1 'HV Earth' Bar

A 'HV Earth' bar shall be provided directly above the cable trough for the incoming WPD HV cables.

The earth bar shall be mounted above floor level on the HV switchgear or supporting steelwork. Its location shall not restrict access to the HV cables or other equipment, nor interfere with the opening of any of the equipment doors.

The earth bar shall be manufactured from copper, have a cross section of not less than 50mm x 6mm, and be provided with not less than six M10 studs at 50mm centres for the connection of cable lugs associated with the HV electrode system.

6.2.1.2 Insulated Section Of HV Electrode

A single continuous length of 70mm² insulated, stranded, copper conductor shall be connected to the 'HV Earth' bar and laid radially away from the LV Connection substation until it is outside the building and in the surrounding soil.

The insulated conductor shall be laid for its entire length in a 38mm diameter, Class 3, general purpose duct for buried electric cables (see Engineering Equipment Specification 113 for further details).

The insulated conductor and the duct shall be buried at a depth of 600mm (1000mm in arable land) when it is located within the soil.

¹² Drawings EKV0016, EKV0098 and EKV0099 relate to LV Connection substations integrated in larger buildings.

6.2.1.3 Bare Section Of HV Electrode

A single continuous length of 70mm² bare, stranded, copper conductor shall be exothermically welded or 'C' crimped to the end of the insulated conductor at one end, and laid radially away from the LV Connection substation for the requisite distance in direct contact with soil at a depth of 600mm (1000mm in arable land). The requisite distance shall never be less than 20m.

Where the bare HV electrode is laid in the same trench as an HV cable, the bare conductor shall be laid not less than 150mm away from the cable.

When required by the earthing design, the bare section of HV electrode shall be doubled-up or trebled-up by laying additional lengths of 70mm² bare, stranded, hard-drawn copper conductor in parallel with it. These extra conductors shall be laid 100mm away from the additional HV electrode and be 'C' crimped onto it adjacent to the perimeter electrode.

6.2.2 Rebar

No connection shall be provided between the HV Earth Bar and the foundation rebar.

6.2.3 HV Cables & Cable Boxes

All HV cable sheaths / screen wires shall be connected to the RMU / HV switchgear earth bar using 70mm² PVC insulated PVC sheathed stranded copper conductor, as shown in Figure 2 below.

Where a HV cable passes through an earth fault passage indicator (EFI) CT, the cable sheath / screen wires for that cable shall be brought back through the CT before being connected to the RMU / HV switchgear earth bar.

It is not acceptable for HV cable sheaths / screen wires to be directly connected to the cable box and rely on a fortuitous connection to the HV earth electrode system.

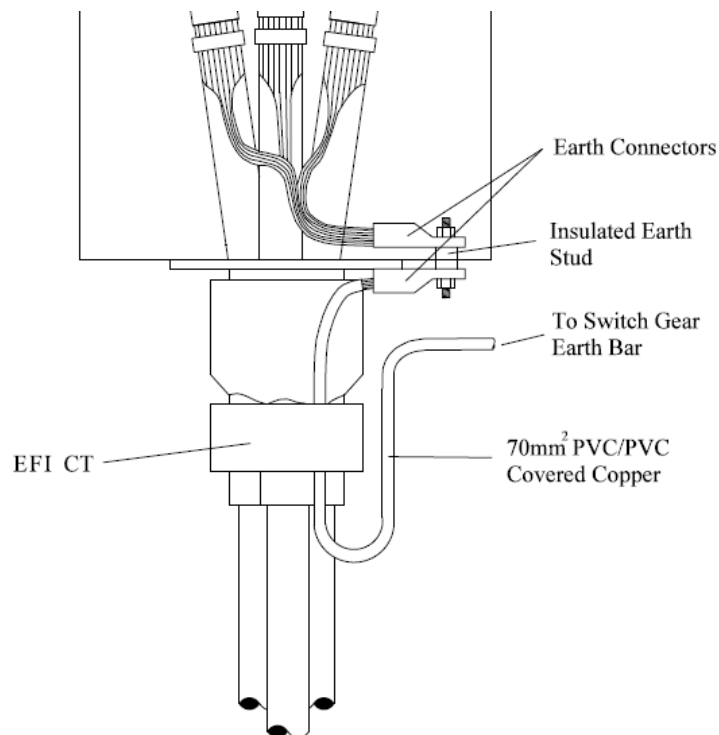


Figure 2: HV Cable Sheath Bonding Arrangement

6.2.4 RMU / HV Switchgear

The RMU / HV switchgear earth bar shall be bonded to the HV Earth Bar. The bonding conductor shall have a cross sectional area not less than 70mm².

6.2.5 HV/LV Transformer

The HV/LV transformer earth terminal shall be bonded to the HV Earth Bar. The bonding conductor shall have a cross sectional area not less than 70mm².

6.2.6 LV Cable Box

The LV cable box earth terminal shall be bonded to the HV Earth Bar. The bonding conductor shall have a cross sectional area not less than 70mm².

6.2.7 Other Metal Boxes / Cabinets Within The Housing

6.2.7.1 Metal Boxes / Cabinets Mounted On HV Switchgear

Metal boxes or cabinets which are bolted to the RMU / HV switchgear are effectively bonded to the HV earth electrode via the equipment they are mounted on. Consequently there is no requirement to provide a discrete bonding cable between the metal box/cabinet and HV Earth Bar.

6.2.7.2 Freestanding Metal Boxes / Cabinets

Metal boxes or cabinets which are freestanding shall be bonded to HV Earth Bar using a minimum of 16mm² insulated stranded copper cable.

6.2.8 Substation Compartment

The walls and doors of the substation compartment shall be electrically non-conductive.

Small metallic parts that form part of the substation compartment do not need to be bonded to HV Earth Bar.

When the doors to the substation compartment are closed it shall not be possible, from a position outside the compartment, to touch any metal parts which are bonded to HV Earth Bar.

6.2.9 Extraneous Conductive Parts Located Outside Of The Substation Compartment

When the doors to the substation compartment are open, there shall be a minimum above ground separation of at least 2.5m between any metallic part which is bonded to HV Earth Bar and any exposed conductive part¹³ or extraneous conductive part¹⁴ located outside of the housing.

¹³ A conductive part which can be touched and which is not normally live, but which can become live under fault conditions, for example, light switch, electrical equipment enclosure, etc.

¹⁴ A conductive part liable to introduce a potential, generally earth potential, for example, metal fences, crash barriers, etc.

6.3 Additional Construction Requirements For Combined HV & LV Earth Electrodes ('Low EPR' Sites)

The earthing system shall comply with the following additional construction requirements where a combined HV & LV earth electrode is to be employed (i.e. at a 'low EPR' site), as shown in Figure 3 below:

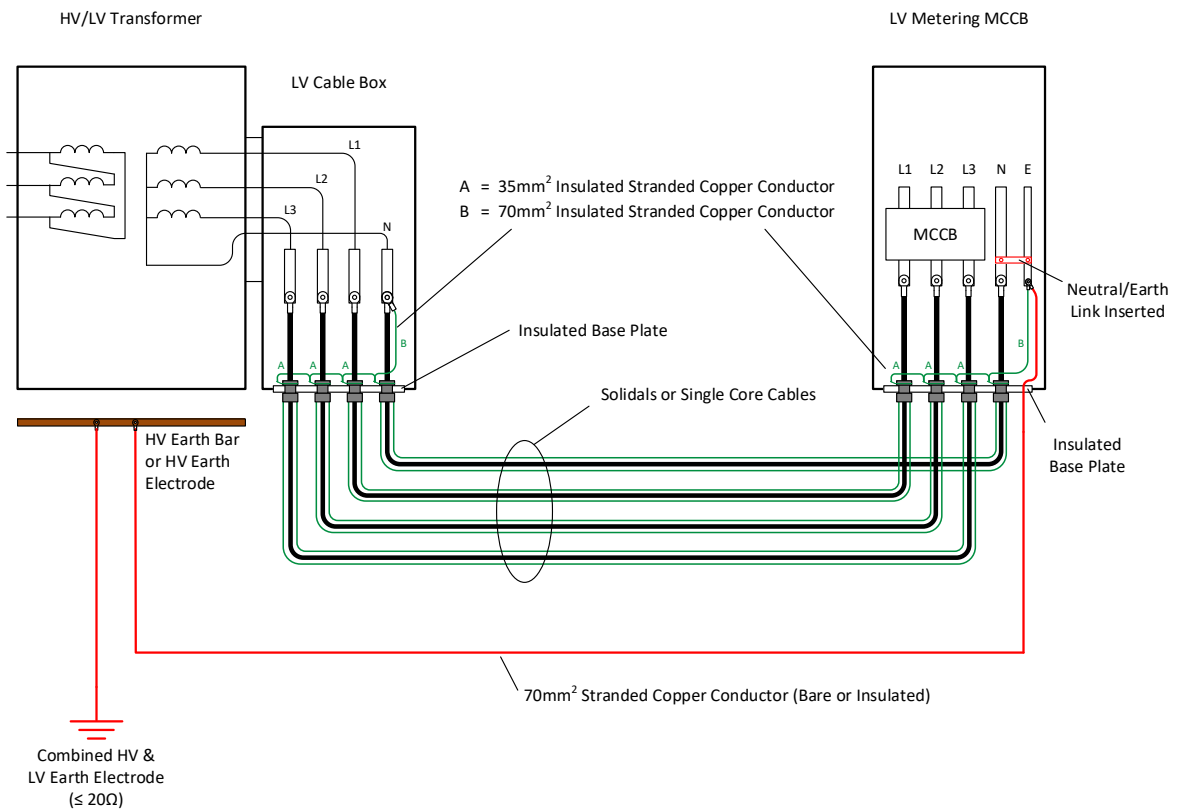


Figure 3: Earthing and bonding arrangement for combined HV & LV earth electrode

6.3.1 LV Electrode System

A separate LV earth electrode system is not required.

6.3.2 LV Metering Circuit Breaker (MCCB)

The earth terminal in the LV Metering Circuit Breaker shall be connected to the HV earth bar / HV earth electrode using an earthing conductor (bare or insulated) having a minimum cross sectional area of 70mm².

The link between the Neutral and Earth in the LV Metering Circuit Breaker (MCCB) shall be inserted.

6.3.3 LV Single Core Cables (Solidals)

At the HV/LV substation, the solidal cable screen wires / tapes from all three phases shall be interconnected using 35mm² insulated stranded copper conductors and then bonded to the neutral conductor using 70mm² insulated stranded copper conductors.

6.4.1 LV Electrode System

A separate LV electrode system is required.

The separate LV electrode shall remain at all times outside the HV separation distance of the HV earth electrode.

A single continuous length of 70mm² bare, stranded, copper conductor shall be connected to the 'Earth' terminal in the LV Metering Circuit Breaker and laid radially away from the MCCB for the requisite distance in direct contact with soil at a depth of 600mm (1000mm in arable land). The requisite distance shall never be less than 10m.

Where the LV electrode is laid in the same trench as a cable, the bare conductor shall be laid not less than 150mm away from the cable.

6.4.2 LV Metering Circuit Breaker (MCCB)

The link between the Neutral and Earth in the LV Metering Circuit Breaker (MCCB) shall be inserted.

6.4.3 LV Single Core Cables (Solidals)

At the HV/LV substation, the solidal cable screen wires / tapes from all three phases shall be interconnected using 35mm² insulated stranded copper conductors and then bonded to the neutral conductor using 70mm² insulated stranded copper conductors.

At the LV Metering Circuit Breaker, the solidal cable screen wires / tapes from all three phases shall be interconnected using 35mm² insulated stranded copper conductors and then bonded to the neutral conductor using 70mm² insulated stranded copper conductors.

6.4.4 Galvanised Steel Apron

When required by the earthing design, a galvanised steel apron shall be provided around the HV switchgear, HV/LV transformer and LV cable box inside the substation compartment.

The apron shall consist of a number of galvanised steel gratings bolted together such that they extend not less than 1m away from any metalwork which is bonded to the HV Earth bar.

The gratings shall be bolted together using five stainless steel fixings per side (comprising nut, bolt, two plain washers & spring washer). Mating surfaces of the gratings shall be smeared with contact grease prior to bolting together.

A length of 70mm² bare stranded copper conductor with a copper compression lug on each end shall be connected between the HV Earth bar and the grating immediately below the HV ring main unit.

6.4.5 Substation LV Auxiliary Power Supplies

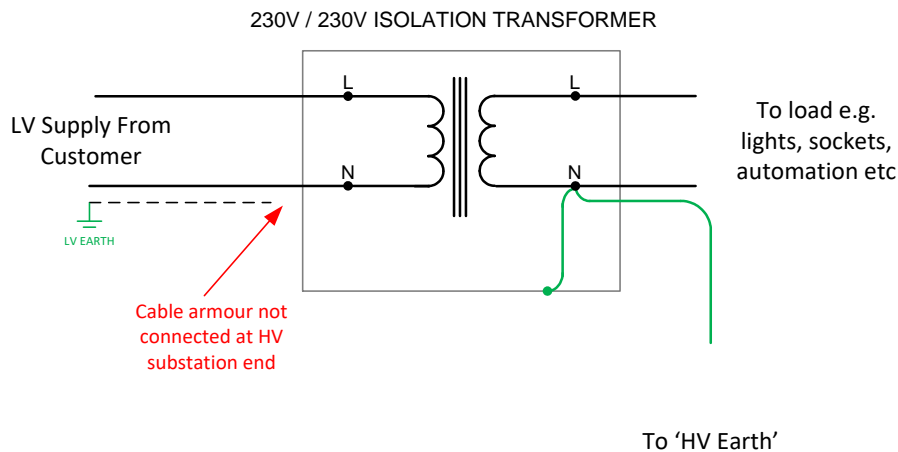
Unless otherwise agreed with WPD, the LV Customer normally provides WPD with a 230V supply from its LV installation.

At 'high EPR' sites the LV auxiliary supply for the LV Connection substation (e.g. for lighting, sockets, etc.) shall not be derived directly from the Customer's LV installation, but indirectly via a 230V/230V isolation transformer, as shown in Figure 3 below.

The isolating transformer shall be capable of providing 7kV galvanic isolation between its primary and secondary windings in order to ensure HV and LV earthing systems are segregated.

The isolating transformer shall have a VA rating in excess of the maximum anticipated LV auxiliary supply load. Standard values used by WPD include 500VA (2A), 3.7kVA (16A) and 7.4kVA (32A).

The armouring / protective conductor associated with the LV supply cable shall not be connected to earth at the LV Connection substation end, for example, by the use of isolation glands or by terminating the cable onto a non-conducting gland plate. Suitable precautions shall be taken to prevent the armouring / gland from being touched due to the hazard of transfer potentials.



Note: Fuses, Links, RCDs etc not shown for clarity

Figure 5: Isolation Transformer Arrangement

6.4.6 LV Customer Interface Cabling

The earthing implications of any auxiliary cabling which enters/exists the area enclosed by the WPD HV electrode needs to be considered carefully.

Where the interface cabling connects to plant or apparatus located outside the area enclosed by the WPD HV electrode, the armouring associated with the cable shall be connected to earth at one end only. Suitable precautions shall be taken to prevent the armouring from being touched at the unearthed end due to the hazard of transferred potentials.

6.4.7 Other LV Electrode Systems

6.4.7.1 WPD LV Electrodes

In the event that another WPD HV/LV substation is located within the neighbourhood of the LV Connection substation, then no uninsulated part of a separate LV earth electrode or combined HV & LV electrode shall be located closer than the HV separation distance to any part of the HV earth electrode of the LV Connection substation.

6.4.7.2 PME Electrodes

In the event that the WPD LV network is located within the neighbourhood of the LV Connection substation, then no PME electrode shall be located closer than the HV separation distance to any part of the HV earth electrode of the LV Connection substation.

6.4.7.3 LV Customer's TT Earth Electrodes

Where the LV Customer employs TT earth electrodes on its installation, then no part of the Customer's TT earth electrode shall be located closer than the HV separation distance to any part of the HV earth electrode of the LV Connection substation.

6.4.7.4 Other Customer LV Earth Electrodes

In the event that another customer is located in the neighbourhood of the LV Connection substation, then no earth electrodes associated with that other customer (for example, TT electrodes) shall be located closer than the HV separation distance to any part of the HV earth electrode of the LV Connection substation.

6.4.7.5 LV PILC Cable

In the event that the WPD LV network is located within the neighbourhood of the LV Connection substation, then no LV PILC cable shall be located closer than the HV separation distance to any part of the HV earth electrode of the LV Connection substation.

6.4.7.6 LV Joints

In the event that the WPD LV network is located within the neighbourhood of the LV Connection substation, then no LV joints, including stop ends, shall be located closer than the HV separation distance to any part of the HV earth electrode of the LV Connection substation.

Guidance Note

Note that LV joints which do not have an associated earth electrode would be acceptable within the HV separation distance. However, the option to omit the earth electrode does not currently feature in WPD LV Jointing Procedures.

7.0 COMMISSIONING REQUIREMENTS

The earthing system associated with an LV Connection substation shall be commissioned in accordance with Standard Technique TP21T-A: Commissioning of Earthing Systems: Part A: Ground-Mounted Secondary System Substations.

The commissioning tests shall include the following:

- a. The resistance of the complete HV electrode shall be measured prior to the connection of any HV or LV cable onto the LV Connection substation. For 11kV substations the measured resistance shall be 20 ohms or less, and for 6.6kV substations the measured resistance shall be 15 ohms or less.
- b. Where a separate LV electrode is required, the resistance of the complete LV electrode shall be measured prior to the connection of any LV cable onto the LV Connection substation. For 11kV substations the measured resistance shall be 20 ohms or less, and for 6.6kV substations the measured resistance shall be 15 ohms or less.
- c. Where a separate LV electrode is provided, the resistance of the HV and LV electrodes connected in series shall be measured prior to the connection of any HV or LV cable onto the LV Connection substation. The HV and LV electrodes are adequately separated when the measured resistance is not less than 0.9x the sum of the resistances measured in a. and b. above.
- d. The resistance of the complete HV electrode shall be measured again once all HV and LV cables have been connected to the LV Connection substation. The measured resistance shall be not greater than the calculated design value for the substation.

Electrode resistance measurements shall be carried out in accordance with Standard Technique TP21O-B: Earthing System Measurements: Part B: Electrode Resistance.

Electrode separation tests shall be carried out in accordance with Standard Technique TP21O-F: Earthing System Measurements - Part F - Electrode Separation Tests.

8.0 RECORDS

8.1 CROWN Records

A copy of the 'Earthing Design Report' for the LV Connection substation shall be included within 'DOCS' against the 'Commission' event for the Substation Register, following the process shown below:

- a) In CROWN select 'Asset Management' and then 'Substations'. Click on 'Action' and then 'Find'. Search for the LV Connection substation.
- b) On the 'Substation Register' for the site and click on the 'Details' button.

The screenshot shows the 'Substation Register' form. The 'Details' button is highlighted with a red box. The form contains the following fields:

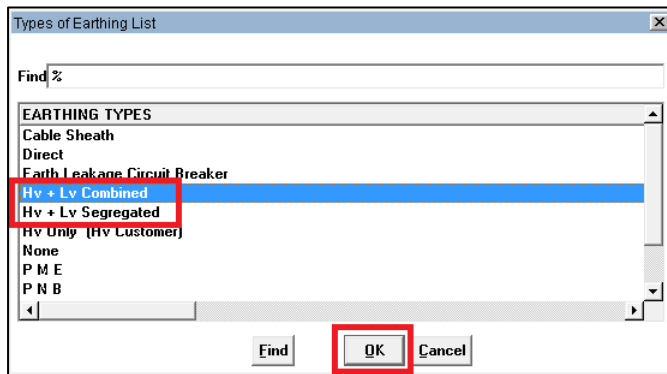
- Type of Substation: Grd Mtd Dist. Substation
- Status: Operational
- Substation Name: WALTON DRIVE FOREST TOWN
- Sub No.: 891803
- CN Sub No.: 51D0487
- Site Responsibility: Mansfield
- Construction M+R
- Ownership Type: W P D Owned
- Owner: Western Power Distribution
- Mains Diagram Ref1
- Map Ref: SK56SE
- NAFIRS District Reference: 89
- Mains Diagram Ref2
- Grid Reference: SK5689161976
- Enmac Page
- Risk Level: Very Low
- Operational Area
- Area of Supply
- Premise Code
- Joint User Name
- Joint User Telephone No.
- Details button (highlighted)
- LV Feeders
- sub_regr:ver24
- SUBSTATION
- EVENTS

- c) Check the 'High EPR Site' and 'Hot Site' boxes (where applicable). Click on the list of values (LOV) adjacent to 'Earthing type'.

The screenshot shows the 'Substation Details' form for WALTON DRIVE FOREST TOWN - 891803. The 'High EPR Site' and 'Hot Site' checkboxes are highlighted with red boxes. The 'Earthing Type' dropdown menu is also highlighted with a red box. The form contains the following fields:

- Construction Type: Grp Full Roof
- Substation Security SP5
- Level
- Exposed Voltage: 11kv
- System
- IDS
- CCTV
- Electric Fence
- Grounds Maintenance/Gardening Contract Required
- Needs
- Training Site
- Third Party Use
- Phone Line Installed
- Interceptor Tank
- High EPR Site
- Hot Site
- LCT Hotspot as per ST:SD1D
- Substation Size (m2)
- Earthing Type
- Fire System Type: None
- Fire Extinguisher Type: None
- Perimeter Type: Timber Surround
- Roata Load Block
- 66kV Substation
- Dummy Substation
- OK

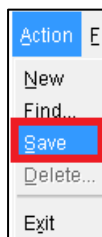
- d) Select either 'Hv + Lv Combined' or 'Hv + Lv Segregated' from the drop down list (as applicable) and click 'OK'.



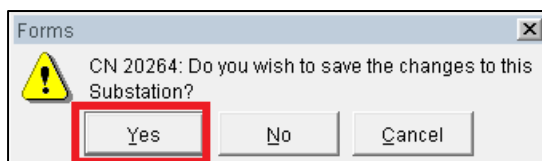
- e) Click 'OK'.

The screenshot shows a form titled 'Substation Details - WALTON DRIVE FOREST TOWN - 891803'. It contains various fields and checkboxes for substation configuration. The 'Earthing Type' field is set to 'Hv + Lv Combined'. Other fields include 'Construction Type' (Grip Full Roof), 'Exposed Voltage' (11kv), 'Substation Security SP5', 'Level', 'System', 'IDS', 'CCTV', 'Electric Fence', 'Grounds Maintenance/Gardening Contract Required' (checked), 'Needles', 'Training Site', 'Third Party Use', 'Phone Line Installed', 'Interceptor Tank', 'Hot Site', 'LCT Hotspot as per ST:SD1D', 'Substation Size (m2)', 'Fire System Type' (None), 'Fire Extinguisher Type' (None), 'Perimeter Type' (Timber Surround), 'Rota Load Block', '66kV Substation', and 'Dummy Substation'. The 'OK' button at the bottom is highlighted with a red box.

- f) Click 'Action' and then 'Save'.



- g) Click 'Yes' to confirm.



h) Click on the 'events' tab

Substation Register

Type of Substation: **Grd Mtd Dist. Substation** Status: **Operational**

Substation Name: **WALTON DRIVE FOREST TOWN** Sub No. **891803** CN Sub No. **51D0487**

Site Responsibility: **Mansfield** Construction M+R

Ownership Type: **W P D Owned** Owner: **Western Power Distribution**

Mains Diagram Ref1: Map Ref: **SK56SE** NAFIRS District Reference: **89**

Mains Diagram Ref2: Grid Reference: **SK5689161976** **Details**

Enmac Page: Risk Level: **Very Low** **LV Feeders**

Operational Area:

Area of Supply: Premise Code:

Joint User Name: Joint User Telephone No.:

Type of Communication	Contact Number
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

sub_regr:ver24

SUBSTATION **EVENTS**

i) Select the 'Commission' event and click on the 'Amend' button

Events View

Type of Substation: **Grd Mtd Dist. Substation**

Substation Name: **WALTON DRIVE FOREST TOWN** Substation Number: **891803**

View Events: **< All events >**

View Dates: **Most recent events first**

View Operative: **< All operatives >**

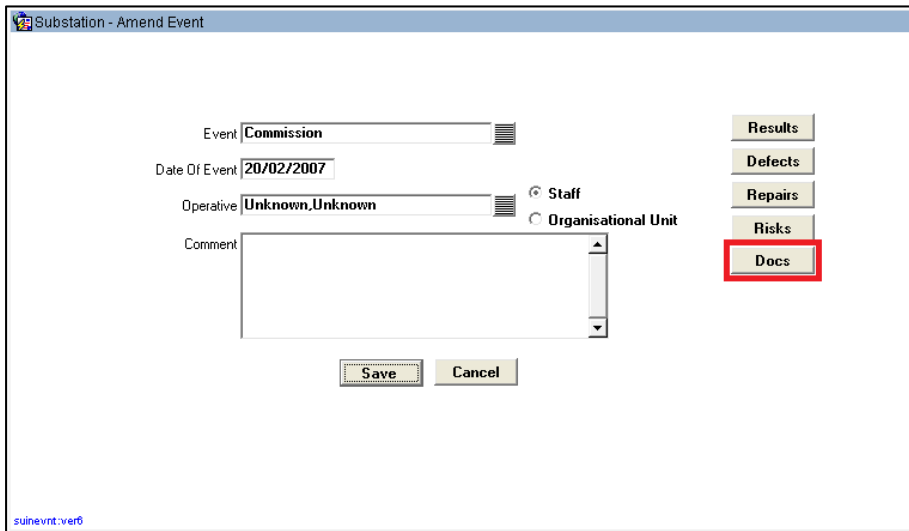
Event	Date	Operative	Defects
Inspection - Site Only	15/08/2012	Grey, David DA	
Inspection - Site And Asset	15/08/2012	Grey, David DA	
Inspection - Site And Asset	25/05/2011	Unknown, Unknown U	YES
Inspection - Site And Asset	27/04/2010	Unknown, Unknown U	
Inspection - Site And Asset	26/10/2009	Unknown, Unknown U	
Inspection - Site And Asset	10/05/2007	Unknown, Unknown U	
Commission	20/02/2007	Unknown, Unknown	
Acquisition	19/02/2007	Unknown, Unknown	
Inspection - Site And Asset	26/10/2006	Unknown, Unknown U	

sub_evt:ver6

Add **Amend**

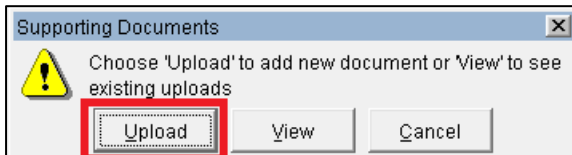
SUBSTATION **EVENTS**

j) Click on the 'Docs' button



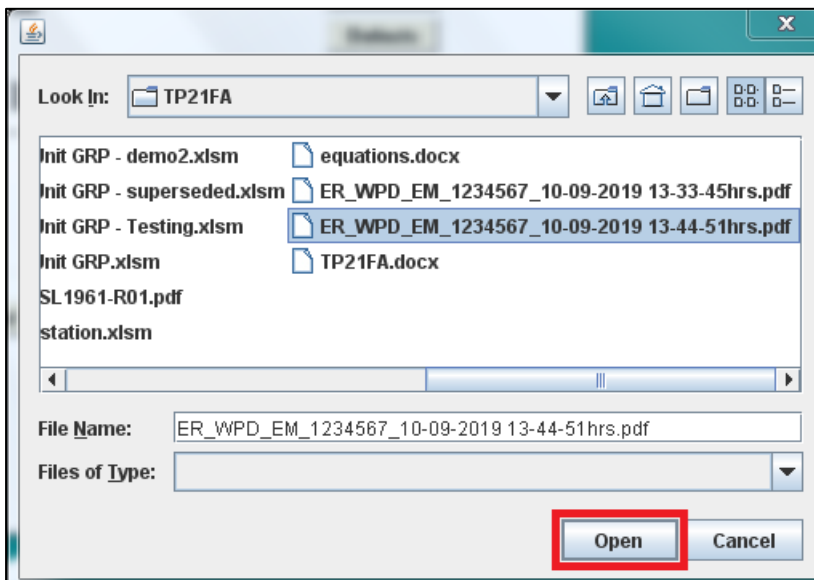
The screenshot shows a window titled "Substation - Amend Event". It contains several input fields: "Event" with the value "Commission", "Date Of Event" with the value "20/02/2007", "Operative" with the value "Unknown,Unknown", and a "Comment" text area. There are radio buttons for "Staff" and "Organisational Unit". On the right side, there is a vertical menu with buttons: "Results", "Defects", "Repairs", "Risks", and "Docs". The "Docs" button is highlighted with a red rectangle. At the bottom, there are "Save" and "Cancel" buttons.

k) Click on the 'Upload' button



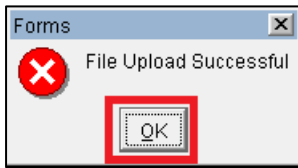
The screenshot shows a dialog box titled "Supporting Documents". It contains a warning icon and the text: "Choose 'Upload' to add new document or 'View' to see existing uploads". There are three buttons: "Upload", "View", and "Cancel". The "Upload" button is highlighted with a red rectangle.

l) Find the Earthing Design Report in the folder system and click on the 'Open' button



The screenshot shows a file explorer window with the title bar "TP21FA". The "Look In:" dropdown shows "TP21FA". The file list contains several files, including "ER_WPD_EM_1234567_10-09-2019 13-44-51hrs.pdf", which is selected. At the bottom, there are "File Name:" and "Files of Type:" fields. The "Open" button is highlighted with a red rectangle.

m) Click 'OK' button to acknowledge.



8.2 EMU Records

The route of HV and LV earth electrode shall be recorded in EMU using the same methodology employed for cables.

The following information shall be recorded immediately adjacent to the HV earth electrode:

- The 'as commissioned' resistance of the complete HV electrode system prior to the connection of any HV cable onto the LV Connection substation.
- The HV separation distance

The following information shall be recorded immediately adjacent to the LV earth electrode:

- The 'as commissioned' resistance of the complete LV electrode system prior to the connection of any LV cable onto the LV Connection substation

APPENDIX A

SUPERSEDED DOCUMENTATION

This document supersedes ST: TP21GF dated June 2021 which has now been withdrawn.

APPENDIX B

RECORD OF COMMENT DURING CONSULTATION

No comments received.

APPENDIX C

ANCILLARY DOCUMENTATION

POL: TP21 Fixed Earthing Systems

APPENDIX D

KEYWORDS

Design; Standard; Earthing; Distribution; Substation; Ground; Mounted;
LV; Connection; Customer; Integrated; Building;