

Digitalisation & Data Governance Group

Meeting Summary

10.07.2020

WESTERN POWER
DISTRIBUTION

Serving the Midlands, South West and Wales

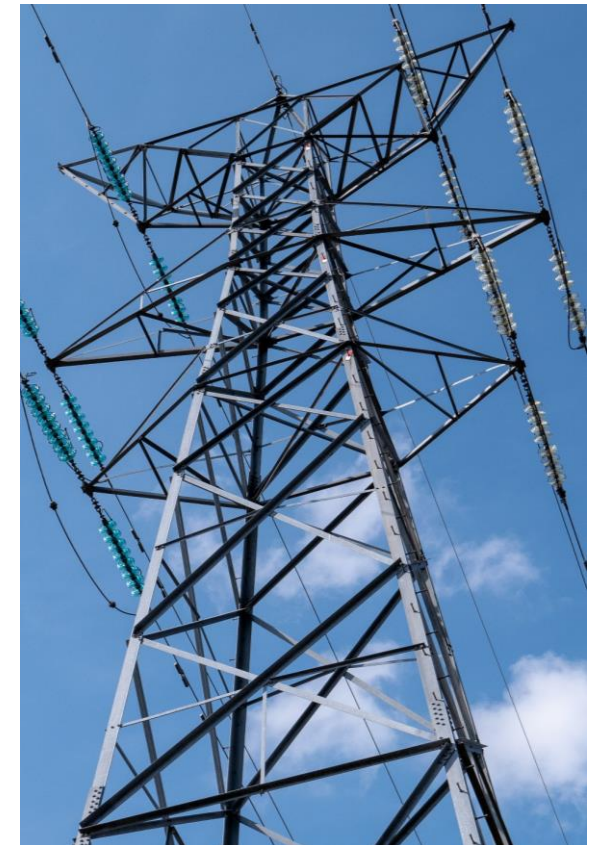
**POWER CUT?
CALL 105**

westernpower.co.uk



Introduction

This document provides a summary of the first Digitalisation & Data Governance Group meeting, established within Western Power Distribution (WPD). This Group's role is to ensure that digitalisation and data, directed through the Digitalisation Strategy and associated Action Plan, is delivered effectively and co-ordinated with other company strategies. Our evolving Data Governance is focussed on the development and utilisation of people, process and technology to leverage data as a valuable asset, enabled through appropriate data ownership, accessibility, security, quality and knowledge. The development, delivery and implementation of these key aspects must be managed centrally and this Group will facilitate and enable this.



Meeting Detail

- Date: 10.07.2020
- Time: 10:00 – 12:00
- Location: Video Conference
- Chair: Graham Halladay, Operations Director
- Attendees: Nigel Turvey, DSO & Future Networks Manager
Michael Keay, Information Resources Manager
Jonathan Berry, DSO Digitalisation & Data Manager

Agenda

- Introduction
- Overview of Governance Group
- Digitalisation Strategy and Action Plan review
- Proposed Governance Group members
- AOB
- Next meeting arrangements

Minutes

- Introduction

The Chair set out the aims for this Group to ensure that there is joined up thinking across the whole business, to ensure well informed and consolidated decisions for the future of data and digitalisation are made within the business.

Ensuring that there is a single source of the truth with data centres on data being entered at a single instance in to a centralised system, timely and accurately.

This Group is the central focus for data within the organisation, where sub-groups will be developed as required to support project and business as usual activities, feeding in to this group.

- Overview of Governance Group

An overview of the objectives of the Group was provided, centred on improving data quality and accessibility and increasing value and use, capability and innovation, and customer and stakeholder interaction.

It was highlighted that this Group will provide strategic oversight of the increasing industry-wide digitalisation and data sharing requirements, including but not limited to, Ofgem, BEIS and Innovate UK's joint initiative 'Modernising Energy Data'.

The Group will also oversee the portfolio of digitalisation and data focussed projects as part of the Action Plan, providing strategic direction to remove barriers to enable successful delivery.

Minutes

- Digitalisation Strategy and Action Plan review

An overview of the progress to date of the Digitalisation Strategy and Action Plan, building on the existing Digitalisation Commitment was provided.

Keys points highlighted focussed on ensuring the strategy explicitly includes:

- How customers, particularly vulnerable and fuel poor will benefit from digitalisation and the visibility of data
- Ensuring that the importance of complete, relevant and high quality data sets are the focus, driven by internal and external use case needs
- Open data covers a wide range of stakeholders and they're to be appropriately considered and referenced
- Inclusion of workforce impact, new skills and resource as well a training, re-training and upskilling of existing resource
- Proposed Governance Group members

A maturity scale of the current position against the recommendations in the Energy Data Taskforce report were presented and an action taken to share more widely in the business to confirm the position.

Minutes

- Proposed Governance Group members

This first Group meeting intentionally consisted of a smaller number of members that is planned to expand as appropriate to ensure the appropriate business departments are represented.

Key individuals from relevant departments were identified for the wider group, consisting of Finance, Business Planning, Logistics and Network Services.

- AOB

None raised.

- Date of next meeting

Week commencing 3rd August 2020.



WESTERN POWER DISTRIBUTION

Serving the Midlands, South West and Wales

westernpower.co.uk

